Requirements for the accreditation of tele-care and telemedicine centers in the private sector

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| Requirements | NO. |
|  Apply for accreditation electronically via the following link: <https://chi.gov.sa/ServicesDirectory/Pages/default.aspx> | 1 |
| New user form used in the council’s online portal (Authorization Form). | 2 |
| The validity of the final Ministry of Health license for the health facility. | 3 |
| Validity of the commercial registry of the health facility. | 4 |
| Validity of the Certificate of Zakat and Income Interest. | 5 |
| National address. | 6 |
| Commitment to provide telemedicine services approved by the National Center for Health Information. | 7 |
| Physicians and technicians (health practitioners) receive a certificate of registration and classification from the Saudi Authority for Health Specialties in effect. | 8 |
| Doctors and technicians (health practitioners) obtain a valid professional permit from the Ministry of Health. | 9 |
| Provide an electronic platform or application. | 10 |
| Provide an electronic system to document patients' information in the health file. | 11 |
| Registration of doctors contracted to provide the service, in the event that the Centre contracts with health practitioners working in private health institutions to provide tele-care and communication medicine, after the approval of the private health institution in which they work (if applicable). | 12 |
| Registration of private health institutions contracted with the Centre to provide tele-care and telemedicine services through their practitioners (if applicable) | 13 |
| Existence of a contract with a hospital within the insurance network when transfer is needed. | 14 |
| Electronic connectivity with the National Health Information Centre. | 15 |
| Provides a list of service prices according to the Council's billing system. | 16 |
| Obtaining the ICD-10 Medical Coding Certificate approved by the Saudi Health Council. | 17 |
| Electronic connectivity with insurance companies' systems and claims management companies. | 18 |
| The existence of an electronic system for documenting patients' information in the health file. | 19 |
| Ready to connect electronically with the "NPHIES" system. | 20 |
| Obtaining certification from the Saudi Center for Accreditation of Quality Health Facilities (CBAHI). | 21 |
| Paying the annual financial fee for approval (5000) five thousand riyals.  According to the list of annual fees for accrediting healthcare service providers. | 22 |
| The accreditation is valid for one year from the date of its issuance and is renewed in the same terms as mentioned. | 23 |
| Data of the ‏facility’s employees and the nature of the owner: | 24 |
| Executive Director (Name, ID Number, | 25 |
| Nationality, Email, Mobile Number) | 26 |
| Managing director (Name, ID Number, Nationality, Email, Mobile Number) | 27 |
| Medical director (Name, ID Number, Nationality, Email, Mobile Number) | 28 |
| Financial manager (Name, ID Number, Nationality, Email, Mobile Number) | 29 |
| Information technology director (Name, ID Number, Nationality, Email, Mobile Number) | 30 |
| Customer service manager (Name, ID Number, Nationality, Email, Mobile Number) | 31 |
| Director of Business Center (Name, ID Number, Nationality, Email, Mobile Number) | 32 |
| Pay the annual financial payment fee for accreditation in accordance with the annual financial payment list for accreditation of health care providers. | 33 |
| Telehealth and telemedicine services include the following: |  |
| Remote consultations. | 1 |
| Remote Patient Monitoring. | 2 |
| Provide medical advice. | 3 |
| Clinical Assessment of Remote Patients. | 4 |
| Prescribe medicines electronically. | 5 |
| Request for medical examinations. | 6 |
| Raising awareness and educating patients. | 7 |
| Patient guidance to accredited health institutions according to the patient's medical network where appropriate treatment is available. | 8 |
| Obtaining an additional medical opinion from another health practitioner determined by the doctor or patient. | 9 |
| Submit sick leave electronically (during quarantine) | 10 |
| Submit medical reports electronically (during quarantine) | 11 |